

CITY OF KENNER

CODE ENFORCEMENT

1801 Williams Boulevard, Kenner, LA 70062
(504) 468-4063

DATE: _____
APPLICATION NO: _____
PERMIT NO: _____
FEE: _____

APPLICATION FOR PERMIT

FOR ERECTION OF SIGNS

(FOR BILLBOARD APPROVAL: CONTACT PLANNING DEPT)

Applicant: _____ Address: _____ Phone: _____

Location of sign (Address): _____

Name of Business:

_____ Address: _____ Phone: _____

Sign Company:

_____ Address: _____ Phone: _____

Reading Matter:

Flood Zone: _____

Zoning Classification: _____

Non-Illuminated: _____

Illuminated: _____

Length: _____

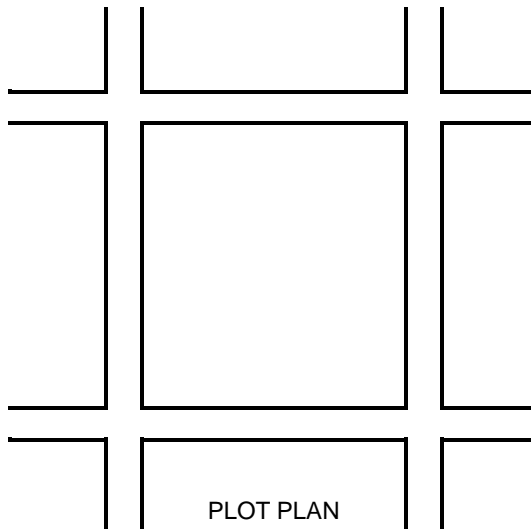
Width: _____

Area (Sq. Ft.): _____

Cost of Sign: _____

*Plans and specifications must be prepared
And stamped by architect or engineer.

*Where sign is illuminated, Electrical Permit
Application also must be filed with Electrical
Inspection section.



Building Inspector

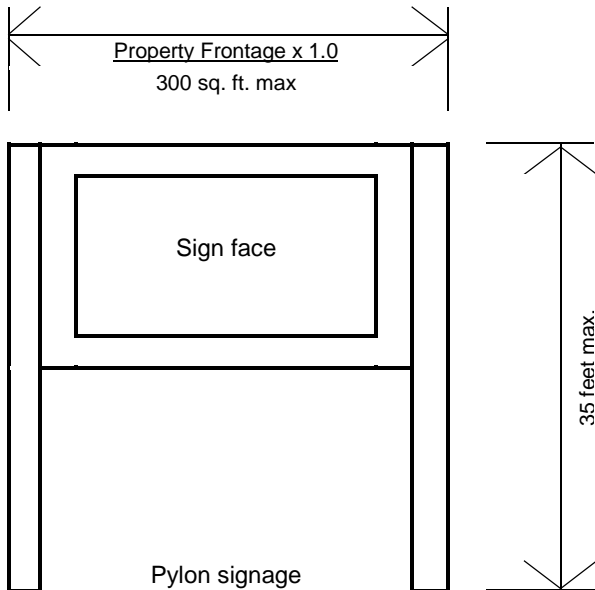
Signature of Applicant
(State whether Owner, Agent or Representative)



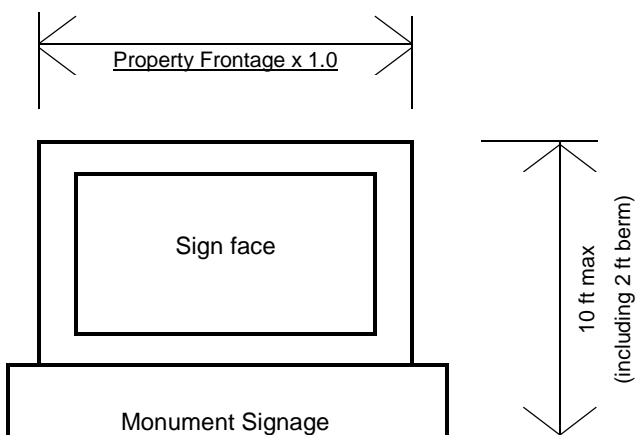
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SIGN PERMIT APPLICATION

Sign detached from Building:



1. All applications must contain a site plan drawn to scale and showing the exact location of the sign.
2. A foundation plan and details. Elevation view of the pole with dimensions. Wind design load of pole (130 mph). All stamped by an **architect or engineer**.
3. A scale drawing of the sign itself and the type of sign, to include reading matter, graphics, and any symbols, color scheme of the sign must be identified.
4. All electrical information, if any.
5. Sign area calculation:
1 sq. ft. x Linear feet of property line frontage;
300 sq. ft. max
6. Landscaping required for all freestanding signage



Sign attached to Building:

1. A drawing, to scale, showing the size and type of sign, to include reading matter, graphics, and any symbols, color scheme of the sign must be identified.
2. Details showing how the sign will be affixed to the building and wind design loads. This drawing must be stamped by an **architect or engineer**.
3. All electrical information, if any.
4. Sign area calculation:
3 sq. ft. x Linear feet of building frontage;
300 sq. ft. max

A SEPARATE APPLICATION MUST BE MADE FOR EACH SIGN.

ALL DRAWINGS MUST BE SUBMITTED IN DUPLICATE