



**CITY OF KENNER**  
**Office of Emergency Management**

**REPORT UNUSUAL OR SUSPICIOUS ACTIVITY**

**Suspicious Activities**

**What To Be On The Lookout For:**

- Attempts to gain unauthorized access to your business or a controlled access building, office, yard or facility.
- Attempt or gaining unauthorized access to a business or government computer or network.
- Abandoned or suspicious packages or backpacks in or around a government facility, school, high profile tourist attraction, bus stop, airport, train station, mall, or at a public gathering.
- Abandoned vehicles parked along the roadside or near the entrance or exit of an airport, government buildings and other secure facility.
- Individuals observing, videotaping or photographing an airport, mall, sports arena, park, school, or government facility for no apparent reason.
- Suspicious individuals observing deliveries of supplies or fuel at a business, airport or government facility.
- Inquiries regarding the frequency of fuel or other deliveries to a facility.
- Suspicious telephone calls and threats.
- Overheard / read suspicious conversation / message; threatening email or website.
- Suspicious mail or package deliveries.
- Individuals asking detailed questions about a facility, operations or co-workers that seem inappropriate.
- Inquiries about security systems or procedures.
- Loss, theft or attempted theft of personal identification or access device or key for a secure facility.
- Applications for employment or business transactions by individuals who submit identification documents of questionable authenticity.
- Purchase or transportation of very large quantities of fuel or chemicals (e.g., fertilizer, gasoline, diesel, anti-freeze, acid, gunpowder).
- Low flying aircraft or suspicious water vessel around a plant, facility or secured area.

**What to Do.....**

**MAKE DETAILED MENTAL OR WRITTEN NOTES ABOUT WHAT YOU SEE:**

- Description of people:**
  - Gender / Race**
  - Height / Weight**
  - Approximate Age**
  - Hair Color / Facial Hair**
  - Clothing Description**
  - Accent / Tattoos / Scars**
  - Items Carried**
  - Number of People Involved**
- Description of vehicle:**
  - Make /Model**
  - Number of doors**
  - Colors**
  - License Plate No. & State**
  - Dents, Damage, Condition**
  - Bumper / Window Stickers**
- Where Are They Now?**
- Where Were They Last Seen?**
- What is Their Direction of Travel?**

**Notify Your Supervisor.**

**If you have information concerning suspected or observed criminal activity, contact:**

**Kenner Police: (504)712-2222 or 911**

**DO NOT DELAY IN REPORTING.**

**If you need more information on emergency preparedness or homeland security, contact:**

**Kenner OEM: (504)471-2100  
OEM@KENNER.LA.US**